



Data Protection Notice

Holy Royal Arch Chapter of St. Aubyn No. 954
(hereafter referred to below as “St. Aubyn Chapter” or “the Chapter”)

Your data

This notice is for all candidates and members of St. Aubyn Chapter. It applies to the processing of your personal data by the Chapter.

Section **I** sets out the purposes for which your data will be used by the Chapter if you are a candidate.

Section **II** sets out the purposes for which your data will be used by the Chapter if you are a member.

Please note that your personal data will also be processed by the Supreme Grand Chapter of England and the Province of Devonshire as separate data controllers and so you are also referred to their respective Data Protection Notices.

I. Use of your data during your application to become a Royal Arch Freemason

As a candidate to become a Royal Arch Freemason, you consent to the processing, retention and sharing of your personal data for the purpose of assessing your membership application and any other Masonic applications you may make.

You can withdraw your consent and request erasure of your data at any time prior to your initiation by notifying your proposer and seconder that you wish to cancel your application.

II. Use of your data after you become a Royal Arch Freemason

As a Royal Arch Freemason your data will be processed, retained and shared for any reasonable purposes required by the Royal Arch Regulations contained within the Book of Constitutions or the bodies it sanctions from time to time. These purposes include, but are not limited to, the following purposes:

1. Assessing any Masonic applications you make;
2. Registering you as a member of Royal Arch Freemasonry;
3. Receiving communications to which you are entitled as a Royal Arch Freemason;
4. Recording the progress of your career in Royal Arch Freemasonry;
- and
5. Masonic disciplinary processes.

You may stop your data from being used by the Chapter by resigning from the Chapter.

The Chapter meets four times a year at St.Aubyn Masonic Hall, 33 Devonport Road, Stoke, Plymouth PL3 4DJ. Please contact the Chapter's Scribe Ezra by post or email to scribe@staubyn954.org.uk if you wish to:

1. Object to the Chapter processing your data;
2. Request access to your data; or
3. Request rectification of your data.

The legal basis on which your personal data will be used in accordance with this Section II are:

1. The legitimate interests of the Chapter as a not for profit membership organisation; and
2. The fulfilment of contractual obligations owed to you by your Chapter.

In this notice "**Book of Constitutions**" means the General Laws and Regulations for the Government of the Craft and Royal Arch of the United Grand Lodge of England from time to time.



St. Aubyn
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